

PC Maintenance Routine – Bitdefender Version Easy as 1-2-3...

1) **Daily cleanup – (close all Apps)**

- Close All Apps
- Open PC Manager  from your Taskbar.
- Click **Boost**.
- Wait for the Rocket Ship to finish and “0 KB Temporary Files” to display.
- When finished, you may shut down, sleep, or keep your system on as needed.

Weekly Deep Cleanup Deep cleanup

- After Boosting, click **Deep Cleanup** (lower left square, below Boost).
- Check all boxes and click Proceed.
- Close any open items as prompted.
- Click Done.
- Repeat Deep Cleanup until all items are cleaned or results are same.

2) **Monthly or when suspecting malicious activity-**

Open Bitdefender> click “System Scan”>Follow instructions to reboot if necessary

3) **Monthly after the 2nd Tuesday -**

Perform your Windows Updates: Click on the Windows icon>Settings>Windows Update>Check for Updates.

Install and restart if needed.

“Room Service™
Remotely Possible™”



4) Daily-Check Bitdefender icon  on your task bar in ^ Show hidden icons. It should read “You are safe”. If not or missing, contact Your Tech Concierge™ via aSKaVIE [Schedule Room-Service™](#)